CIS Login for Department

For logging in to the CISPortal, perform the following steps:-
1. Please Enter cis.mpidc.co.in
2. Enter the User name and Password created by user.
3. Enter correct captcha
4. Click on the Login button.
Department Admin Dashboard

- After login through Department Admin User credentials Admin Dashboard can be accessed.
- Department Admin can manage Act, manage official locations, add inspectors, add schedulers, check all department activity, check all submitted reports, schedule inspection, and check all requested inspections.
- Dashboard will show all stats of the Department including all the counts of inspections and their status.
Manage Act

- Admin User of the Department can Manage and check the Acts under which Inspections has to be done.
Allocation of Jurisdiction

- Department can manage geographical locations from here.
Manage Scheduler

- Department Admin User can Add & Manage Scheduler as per the Department Geographical Hierarchy.
- Roles of Regional Offices for Scheduling Inspections can be Managed from here.
Manage Inspector

- Department Admin and Scheduler can Add Inspector as per the Posting Location and additional charges.
- As soon as admin add inspector User name and password along with login Url will be shared through Mail and SMS to the Inspector
Inspection Report

- All the submitted Inspection Reports can be downloaded from here and status can be checked by Admin User
Requested Inspection list

- Any Inspection Request by Industry to the Department will be shown here
- Department can schedule the inspection.
- Department can also reject the request
## Inspection Request Detail

### Industry Detail
- **Industry Name**: MLA Industries  
- **State**: Madhya Pradesh  
- **Address**: Amarsariya Bhupal  
- **Authorized Person Email ID**: choudaybhupriya@gmail.com  
- **Authorized Person Mobile No**: 9630846638  
- **District**: Bhupal  
- **Authorized Person Name**: Bhupriya

### Inspection Request Details
- **部門**: Weight & Measures  
- **Proposed Inspection Under Act**
  - **Prep**:  
  - **Selected Proposed Inspection Under Act**:  
- **Inspection Date**: Select Inspection date  
- **Time**:  

[Submit][Accept]
Inspection Scheduling Form

- Inspection will be scheduled through this form
- Scheduler can select Date, time, Act under which Inspection is to scheduled
- District and Industry can be searched
- As soon as Industry is selected all necessary Data and information of industry is populated
- All information related to previous inspection will be displayed.
- As soon as Inspection is Scheduled Assigned Inspector details will be displayed
- SMS & Email will be sent to inspector for consent
## Scheduled Inspection List

### SCHEDULED INSPECTIONS

<table>
<thead>
<tr>
<th>#</th>
<th>Reference No.</th>
<th>Status</th>
<th>Industry Name</th>
<th>Inspection Under Act, 2003 and Rules</th>
<th>Inspect Date &amp; Time</th>
<th>Remaining Time</th>
<th>Inspector Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>ISRO01733</td>
<td>In-Process</td>
<td>Jute Industry</td>
<td>Inspection under Legal Metrology Act, 2003 and Rules</td>
<td>17/10/2020 1:00 PM</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>2</td>
<td>ISRO01897</td>
<td>In-Process</td>
<td>Rice Industry</td>
<td>Inspection under Legal Metrology Act, 2003 and Rules</td>
<td>17/10/2020 1:00 PM</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>3</td>
<td>ISRO01920</td>
<td>Cancelled due to non-availability of Inspector</td>
<td>Aakruthi Industries</td>
<td>Inspection under Legal Metrology Act, 2003 and Rules</td>
<td>13/10/2020 1:00 PM</td>
<td>NA</td>
<td>Sanjay Chaukar</td>
</tr>
<tr>
<td>4</td>
<td>ISRO01402</td>
<td>Cancelled due to non-availability of Inspector</td>
<td>AWS ENTERPRISES</td>
<td>Inspection under Legal Metrology Act, 2003 and Rules</td>
<td>18/10/2020 1:00 PM</td>
<td>NA</td>
<td>K.S. Sharma</td>
</tr>
<tr>
<td>5</td>
<td>ISRO01431</td>
<td>In-Process</td>
<td>ABCD Kirana</td>
<td>Inspection under Legal Metrology Act, 2003 and Rules</td>
<td>13/10/2020 2:30 PM</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>6</td>
<td>ISRO01435</td>
<td>In-Process</td>
<td>Tea Industry</td>
<td>Inspection under Legal Metrology Act, 2003 and Rules</td>
<td>13/10/2020 2:30 PM</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>7</td>
<td>ISRO01439</td>
<td>Meeting for report submission</td>
<td>Aakruthi Namkeen and Sweets</td>
<td>Inspection under Legal Metrology Act, 2003 and Rules</td>
<td>19/10/2020 4:30 PM</td>
<td>NA</td>
<td>K.S. Sharma</td>
</tr>
<tr>
<td>8</td>
<td>ISRO01453</td>
<td>Report Submitted</td>
<td>Aarya Medicals</td>
<td>Inspection under Legal Metrology Act, 2003 and Rules</td>
<td>14/10/2020 12:10 AM</td>
<td>NA</td>
<td>Sanjay Chaukar</td>
</tr>
<tr>
<td>10</td>
<td>ISRO01454</td>
<td>Report Submitted</td>
<td>NIDHITI HEALTHCARE</td>
<td>Inspection under Legal Metrology Act, 2003 and Rules</td>
<td>19/10/2020 5:00 PM</td>
<td>NA</td>
<td>Sanjay Chaukar</td>
</tr>
</tbody>
</table>

Showing 1 to 10 of 30 entries
Scheduler Dashboard

- Scheduler will be able to schedule the inspections of his jurisdictions
- He can manage all the inspectors and other information of his regions.
Inspector Dashboard

- All the inspections which are assigned to the inspector will be displayed here
- Inspectors can give their consent for inspections
- After inspection is executed by inspector he will update the report using the forms as per the act.
- As soon as inspection report will be submitted sms and email to Industry, admin.
- Report will also be submitted to public portal from where industry can search and access their report anytime.