

TENDER NO.
MPPCB/Pur./01/2018-19

TENDER DOCUMENT

FOR

**Facilities/Services Required For Making
Documentary Film on River Narmada**



Year: 2018 - 19

**M. P. Pollution Control Board
E-5 Sector, Paryawaran Parisar,
Arera Colony, Bhopal – 462016**

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TENDER NOTICE No. MPPCB/Pur./01/2018-19

Sealed tenders are invited from the reputed manufacturers and / or their authorized dealer / agent /representatives, agencies specially authorized for this tender for the Facilities/Services required for making documentary film on River Narmada as per following details:

Sl. No.	PARTICULARS OF ITEMS	Qty.	EARNEST MONEY [Rs.]
Making of Documentary Film			
1.	Facilities/Services Required For Making Documentary Film on River Narmada	01	20,000.00

The tender document including technical specifications of equipments/ services / work shall be downloaded from the website on or before up to 1.00 PM on dated 17.08.2018 on payment of Rs. 1000.00 [Rupees One Thousand only] by demand draft in favor of Member Secretary, M. P. Pollution Control Board, Bhopal towards downloading the tender document from Website. The Tender documents will not be available in physical form and any amendment required after the publication of this notice will be available on only Board's website. The earnest money of requisite amount shall be submitted in a separate sealed envelope mentioning the details thereof. No tender shall be considered without requisite tender fee and earnest money. The bidder shall submit sealed tenders on or before at 1.00 p.m on dated 17.08.2018 and shall be opened on the same date at 3.00 p.m. in the presence of bidders, who wish to participate. The detailed terms & conditions are available in tender document. For detailed tender document and any amendment (if required) regarding the said tender shall be available on Board's Web site www.mppcb.nic.in and www.govtenders.nic.in.

[Dr. Reeta Kori]
Chief Scientific Officer

Tender No. MPPCB/Pur./01/2018-19

Facilities/Services Required For Making Documentary Film on River Narmada

To,

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Sub.: Sealed tenders for providing facilities/ services to making documentary film on River Narmada on behalf of M. P. Pollution Control Board.

Dear Sir,

M. P. Pollution Control Board (MPPCB) was constituted on September 23, 1974 under the provisions of "The Water (Prevention & Control of Pollution) Act, 1974". Later on MPPCB have been entrusted with the added responsibilities under the provisions of "The Air (Prevention & Control of Pollution) Act, 1981" and "Environment (Protection) Act, 1986". The M. P. Pollution Control Board has been continuously playing a key role in abatement and control of pollution in the State by generating, compiling and collating data, providing scientific information, rendering technical inputs for information of environmental policies and programmes, training and development of manpower, through activities for promoting awareness at different levels of the Government and public at large.

MPPCB play an important role in assessing the status of environment comprising of analysis of Water, Waste Water, Hazardous Wastes, Air (Ambient & Source), Soil, Biotic components (flora, fauna) and Noise measurement. The laboratories of the Board have State of the Art infrastructure, trained manpower, expertise and utilizes various sophisticated instruments, undertake field sampling / monitoring studies at various water resources, emission sources and ambient air / water, soil, solid wastes, noise studies.

Sealed tenders are invited from the reputed Agencies specially authorized for this tender, for "Making Documentary film on behalf of M.P. Pollution Control Board (MPPCB) on River Narmada" on Open Tender Basis as per following description:

(1) SCOPE OF WORK

MP Pollution Control Board (MPPCB) has taken up an initiative of creative awareness among urban and rural population for protection of River Narmada which originates from Amarkantak, District Shahdol, State Madhya Pradesh (Origin point).

Further, MPPCB intends to make a documentary film on various aspects related to pollution in Narmada and initiative taken by MPPCB for its conservation for presentation to Public domain/ Cinemas/ Road Shows regarding. The MPPCB shall depute a Nodal Officer, who shall impart guidance/directions to the agency with respect to technical & other contents for making a film.

MPPCB will provide necessary facilities / services to the successful bidder, required for preparing the film by the MPPCB. The bidder will have to submit a rough script along with a concept note, jingle lyrics and facilities /services to prepare the film within the said deadline and manage the entire production across the locations proposed by MPPCB from Amarkantak to Kakrana (MP-Gujarat Border). The film should have an important element of Music, voiceover, choreography, dubbing and Sound supporting the visuals, hence the bidder needs to have an expertise on both Audio and Visual aspects that includes music and sound-design/recording. The bidder will themselves arrange a well known and recognized singer for the purpose of recording the music & jingle. The film will require shooting in different locations as proposed by MPPCB and it is the responsibility of the bidder to successfully manage the shoot from pre-production to post in these areas. Details are mentioned as below:-

- I. Total number of master prints : 5 (five)
- II. Duration of film : 28 minutes
- III. Shoot format: Shooting in HD and mastering in various formats as specified in document
- IV. Language: Master Production in Hindi
- V. Dubbing Language: 1 (English)
- VI. Total Number of Dubbing Prints: 5
- VII. Production of the films complete in all respects for telecast through means like television channel and YouTube channel.

Bidders will have to arrange discussions with Experts/Scientists/Technology Providers to facilitate/support a full-fledged script writing to the participating firms.

(2) Aspects that shall be highlighted:

- (2.1)** The importance of initiatives taken by MPPCB to clean River Narmada.
- (2.2)** Taking up the initiative by MPPCB to undertake the challenges for maintaining clean of River Narmada in challenging areas of MP.

(2.3) The mobilization of manpower in all districts/states for continuous supervision of quality of River Narmada in spite of difficulties faced in various areas and terrains with photographic evidences shared among everyone involved in this program from senior to junior through Workshops, Seminars etc at every stages of progress.

(2.4) Incessant coordination & follow ups with industries/village representatives including CMOs, Teachers, Sarpanch and Students for creating a good social work space.

(2.5) Show casing of MPPCB as a responsible, resourceful, well organized & dedicated participant in River Narmada Sewa Abhiyan.

(2.6) Social impact of the work done by MPPCB & the feedback from the concerned authorities & beneficiaries.

(3) Technical details: Bidder should have the following facilities to make the film :-

- (i) Film Duration is 30 mins. (Preferably 28 mins)
- (ii) Film to be created in progressive HD format.
- (iii) Film is to be delivered on both Hard Drive & Pen Drive & an upload link to be provided.
- (iv) Film should be compatible to be run on internet, mobile phones & cinema.
- (v) Film should be ready to be dubbed in various regional languages as and when required.
- (vi) Preferable Locations for shoot are Amarkantak, Dindori, Mandala, Jabalpur, Narsinghpur, Hoshangabad, Budni, Nemawar, Indore, Khandwa, Badwah, Mandleshwar, Khargone, Dhar, Alirajpur

(4) Performance

- 4.1 The Bidder is required to follow the Time Schedule/Plan of implementation of the assignment. The Time Schedule/Plan should be prepared by the Board as per scope of work/requirement of MPPCB.
- 4.2 The agency concerned shall also provide Name/Contact Nos./Email IDs/Fax No. of all Key management officials.
- 4.3 Completion of assignment in time is most important element of the contract.

(5) Eligibility criteria:

Vendor should have facility and experience with following items/equipment for filming a documentary comprising of One Camera to Capture Ariel View, Minimum 2 under water Cameras, One High Definition HD 1920×1080 full HD Camera, Recording Media- Continuous Shoot More than d10 minutes, Memory Card- S×S Solid State, Minimum One Removable 14× Optical Zoom, Recording Format- High Definition Video Camera Minimum 35 Mb/s to 800 Mb/s Recording,

Format/Codec- .MP4, Accessory Attachment- 8 Pin Remote Access and Interchangeable Lens, Audio Signal Format – Linear PCM (2ch, 16-bit, 48 kHz), DSLR Still Photographs, Promotional of the documentary up to 3 minutes, One Camera with a zoom of focal length of 24-2000mm, One camera with Handle, Camera Gimbal and case, Following Input and Output inbuilt Camera Connectors-

- Component: MiniD (×1 Output)
- Composite: BNC (×1 Output)
- S-Video: 4-Pin Mini DIN (×1 Output)
- Timecode: BNC (×1 Output, ×1 Output)
- Genlock: BNC (×1 Output)
- HD/SD-SDI: BNC (×1 Output)
- Audio: XLR 3-Pin Female (×2 Output)
- i.LINK: FireWire 4-Pin (×1 Input / Output)
- USB: Mini-B
- Headphone: Stereo Mini Jack (×1 Output) Remote: 8-Pin
- Language-Hindi and English
- Duration- 24 Minutes
- Editing Software System
- Script- Script should be prepared and approved with competent authority before making Voice Over.
- Audio- Professional Background music
- Special Feature- Appropriate use of 3d Graphical Effects.
- Time Schedule. 75 working days voice Over-Professional Artist.
- The bidder should have minimum experience of producing two short film, documentary film or feature film in the field of wild life or environment, which should be supported by necessary certificates issued by Government organizations.
- The bidder should have at least one camera man, two assistant, technical man power for dubbing, script writing & editing etc.

All the experiences towards lodging, boarding, travelling and vehicle experiences etc. should be borne by the vendor.

- (5.1)** The bidder shall have an experience of minimum 2 years on producing films/documentaries related to environment /wild life. The Production house/ agency/ bidder will have to submit the supporting documents/certificates while claiming the above.
- (5.2)** The agency should have its office in Bhopal/MP. Supporting document i.e. Rent Agreement, Registration Certificate, telephone bills, electricity bills, GST details, Bank Details etc. are to be submitted for the same.
- (5.3)** The Bidder has to make all the arrangements such as lodging/boarding, vehicle, necessary permissions etc. during the filming/shooting. No such facilities will be provided by the Board.

- (6) DELIVERABLES AND TIMELINES:** successful bidder is to complete the assignment as per following schedule:
- 6.1 Agency has to submit short script / story board of documentary as per schedule of award of work.
 - 6.2 MPPCB may visit the studio at any time during the production process for review of documentary, making any number of changes etc. to get the best results for recording, superimposing, vision mixing and editing works etc.
 - 6.3 Agency is required to submit mix-master of the film along with all deliverables on completion of the assignment within time period along with the shooting material to MPPCB from the date of issuance of work order by MPPCB.
- (7) COPYRIGHT:** MPPCB shall hold proprietary rights on the use, marketing contents, and intellectual etc. of the final edited film and all shooting material.

[A] SPECIAL CONDITIONS:

1. The tentative list of camera & other relevant equipments and other items to be used during the work are shown as above.
2. The bidder shall attach list of similar kind of work executed previously clearly indicating the starting and completion date with documentary proofs.
3. The bidder shall clearly indicate the manpower, time and other resource allocations required for execution of the work.
4. The bidder shall submit detail list of personnel proposed to be deployed for the assignment along with their Curriculum vitae, outlining specifically the qualifications, experience of each person relevant to this work and each member's role and responsibility. A broad breakup of the no. of personnel to be used in similar work should also be provided.
5. The bidder shall submit detailed list of infrastructure / related facilities available with the Agency for making film.
6. The bidder shall quote rates including all taxes, duties and transportation charges. The rates should be clearly quoted both in figures and words and there should not be any variation in the same. In case any variation, the rates quoted in figures shall be treated as final.
7. GST or Service Tax or any other tax applicable shall be paid as per applicable norms and TDS will be deducted as per applicable rules.

8. During the course of implementation of the project, the executing agency shall conduct the work strictly as per methodologies/ techniques prescribed in the document (as the case may be). The executing agency shall provide the information in this regard to the MPPCB.
9. The Bidders must submit tender fee by demand draft along with Envelop "A" drawn of Member Secretary, M. P. Pollution Control Board, Bhopal towards downloading from web site. The tender will not be accepted from the firm to whom the document is not issued by the Board and the bid downloaded from net without tender fee will not be accepted.
10. The bidder shall have to submit the copy of GST / service tax registration and Income Tax registration [PAN] along with envelop "B" otherwise the offer shall be liable for rejection.
11. An undertaking shall be submitted by the tenderer that they are not black listed in any Govt. organization / institutions along with envelop "B".
12. The bidder shall provide exclusive company profile including registration in appropriate Government department. The bidder should also submit details of Bank Name, Account Name, Account Number, Account Type, branch IFSC Code for safer & easier payment transaction through RTGS/NEFT.
13. The tender shall be valid for a period of 360 days from the date of opening of envelop 'A'.

14. **PROCEDURE FOR SUBMISSION OF TENDERS :**

Each bidders shall submit his offer in three sealed envelopes A, B and C. Envelop "A" shall Demand Draft of requisite amount, towards the cost tender document and Earnest Money downloaded from the web site. The Envelop "B" shall contain all relevant technical documents such as evidences for doing similar nature of work, experience in the similar field, Copy of valid GST/sales tax registration and Income Tax registration [PAN], copy of undertaking regarding not being blacklisted, terms & conditions, company profile. Non – submission of any of the documents may lead to rejection of the Bid / offers. Envelop "C" shall contain financial offer.

[a] Envelop – "A" (Tender Cost) : Envelop "A" should contain Demand Draft of requisite amount towards the cost of tender document for downloading from web site, in favor of Member Secretary, M. P. Pollution Control Board, Bhopal, payable at Bhopal and a separate demand draft of requisite amount towards cost of Earnest Money in favor of Member Secretary, M. P. Pollution Control Board, payable at Bhopal. The amount of the demand draft should be inscribed on the top of envelop. Envelop "A" shall be opened on 17.08.2018 at 3.00 pm in the presence of the bidders or their authorized representatives. Insufficient

amount furnished as tender cost and Earnest Money (EMD) shall make the offer liable for rejection.

[b] Envelop – “B”(Technical Bid): Bidders, who have furnished the desired amount of tender cost shall be liable for opening of the Envelop “B” of their offer. Envelop “B” shall contain Annexure-1 (application form) along with documents regarding Qualification requirements such as copies of documents related with Work Experience in similar field, Numbers of Technical / other staff with their qualification & CV’s, Infrastructure facilities available with the Agency, Copy of valid GST/Sales/ Service Tax/ Income Tax registration, Undertaking regarding not being blacklisted in any Govt. organization. Non – submission of any of the documents may lead to rejection of the Bid / offers. Envelop “B” shall be opened on 17.08.2018 at 3.00 pm in the presence of the bidders or their authorized representatives.

[c] Envelop – “C” (Financial Bid): The envelop “C” shall contain financial offer in annexure- 2 of the tender document. The bidder shall submit copies of at least two recent supply orders of the similar nature indicating detailed price schedule along with “Envelop “C” (price bid) in order to examine reasonability of the quoted rates in the present bid. Offers received in due time shall be evaluated technically by a committee constituted by the Competent Authority, M. P. Pollution Control Board and as per the recommendation of committee , depending upon the suitability of the offer the financial offer shall be opened. The date for opening of financial bids will be informed later. Notwithstanding anything stated above the competent authority of the Board reserves the right to assess the capability and capacity of the bidder to perform the contract, should the circumstances warrant such an assessment or technical presentation in the overall interest of the Board.

[B] OTHER CONDITIONS:

- (1) The work order shall be for a maximum period of 90 days from the date of award of contract unless cancelled by the Board before the expiry of the period at its discretion. However, the contract may be extended beyond 15 days, if so agreed to, by both the parties. The rates shall remain valid for a period of work and there will be no change in price structure during the contract period except, if the statutory levies are otherwise made applicable by the Govt. through notification / regulations. The award can be cancelled at any time if the agency found as a habitual defaulter or non – compliance of the terms and condition of the award.
- (2) Tender found incomplete shall be rejected forthwith.
- (3) Our Board is not entitled to issue either form “C” or “D” to avail relevant Tax. Hence, the exact percentage of total Sales Tax / GST is to be mentioned by the bidder.
- (4) A liquidated damage charges of minimum 0.5% of the ordered value per week for delayed work and maximum up to 10% of the total ordered value will be

recovered from the vendor, in case if the firm fails to deliver the service within stipulated time frame as mentioned in the work order.

- (5) MPPCB shall not bear any responsibility for the personnel or property engaged during the contract period.
- (6) The executing agency will not assign / outsource any component of the work to any other agency. In case due to any reasons beyond the control of bidder, prior written permission for sub contracting, from the competent authority has to be obtained; otherwise it may lead to rejection of contract at any time. However, subcontracting should not be more than 25% of the total work.
- (7) **Payment Terms:** Payment will be made in following stages.
 - 25% of the contract value (plus taxes thereof, less deductions if any) would be released on initiation (that is submission of BG and the letter accepting the terms and conditions AND submission and acceptance of work order for production of film)
 - 10% of the contract value (plus taxes thereof, less deduction if any) would be released on submission of the scripts, duly accepted by MPPCB.
 - 15% on submission of the rough cuts for preview (plus taxes thereof, less deduction if any).
 - 50% of the contract value (plus taxes thereof, less deductions if any) along with the BG would be released on submission of the final deliverables of the documentary.

At all the stages the statutory taxes, levies and government deductions will be made as per the rules. Release of these amounts in stages will be subject to submission of BG as specified.

The agency shall submit their triplicate copies of computer generated bills for work order to the In-charge, Public Relation Cell, MPPCB, Bhopal. All payment shall be made on bill basis on receipt of the certified bills as per terms & conditions of award of contract normally within 30 to 60 days from the date of submission of bill along with CDs, Pen drive or other form of soft copy or otherwise specified in work order. Advance payment will not be made in any circumstances.

- (8) All the information, picture, films and data generated or collected during the execution of the work shall be treated as confidential and shall be the sole property of MPPCB and any interpretation study shall not be published without prior permission of MPPCB.
- (9) The agreement between the selected Agency and MPPCB shall be operative until the completion of the award period.

- (10) The above work shall be implemented as per the rates finalized and MPPCB will not provide any additional fund on account of cost escalation due to delay in work implementation or due to any other reasons whatsoever. The MPPCB will extend facility such as issuance of Identity Card, to the successful agency in order to mediation with industries/ agencies etc for carrying out filming.
- (11) It shall be at the sole discretion of the Chairman, MPPCB either to defer the entire work duration or part of the work or reject any proposal without assigning reasons thereof.
- (12) The bidders are requested not to erase or mutilate any word (s) or figures occurring in the quotation. The overwriting is not allowed.
- (13) The bidder shall submit copies of at least two recent work orders of the similar nature indicating detailed price schedule along with "Envelop "C" (price bid) in order to examine reasonability of the quoted rates in the present bid.
- (14) The approved firm / agency shall have to submit an amount equal to 5% of the total each order value towards performance security deposit in the form of Bank Guarantee for a period of 12 months, which will be released on successful performance and completion of the contract.
- (15) The production should be of high quality meeting the industry standards. Competent and approved talent/voices should be used. Appropriate use of modern editing techniques including rendering of text/visuals, multilayering, compositing, chromo key, special effects etc. should be made to make the film visually very rich. The entire successful proposal will have to submit final deliverables as per the work schedule issuing date of work order.

Finalization of Script: 15 days from the date of issue of work order

Rough cut: 45 days from the approval of the script

Final Film: 10 days from the approval of rough cut

- (16) **Discretion:** The Chairman, M. P. Pollution Control Board reserves the right to accept or reject any or all the tenders without assigning any reason what so ever. The Award of Contract can be terminated at any time without any prior notice. The contract may be extended or curtailed at any point of time at the discretion of the Chairman, MPPCB.
- (17) **Disputes & its Jurisdiction:** The contract between the bidder and the MPPCB shall be governed by the Laws of India and under this contract shall be taken by the parties only in Bhopal to competent jurisdiction.
- (18) **Arbitration:** Except where otherwise provided in the contract, all questions and disputes relating to the meaning of the specifications, instructions and terms & Conditions herein before mentioned and so as to the quality of the materials, as to any question, claim, right, matter or thing whatsoever, in any way arising out

of or relating to the contract. Specifications, estimates, instructions, orders or these conditions or otherwise concerning the works, or the execution of the same whether arising during the process of work or after the completion or abandonment thereof shall be referred to the sole arbitration of a person nominated by the Member Secretary, MPPCB, and if he is unable to act to the sole arbitration, some other person appointed by him willing to act as such arbitrator. The submission shall be deemed to be submission to arbitration under the meaning of the India arbitration & Conciliation, 1996 or any satisfactory modification or reenactment thereof for the time being in force conclusive and binding on all parties of the Contract. The venue of the arbitration will be Bhopal only.

- (19) **Right of Acceptance:** The Chairman, MPPCB reserves the right to accept the lowest or any other tender and reserves to himself the right of accepting the whole or any part of the tender without assigning any reason what so ever.
- (20) In case of any dispute, the decision of the Chairman, M. P. Pollution Control Board will be final and binding to both the parties.

CONDITIONS OF CONTRACT:

1. All bidders proposed to be obtained by contract will be notified in a form of invitation to tender posted in public places/News Paper.
2. The tender form will state the completion of the work, as well as the date for submitting and opening tenders and the time allowed for supply of work, also the amount of tender cost to be deposited with the tender.
3. In the event of tender being submitted by a firm it must be signed separately by each member thereof or in the absence of any partner, it must be signed on its behalf by a person holding a power of attorney authorizing him to do so, such power of attorney should be produced with the tender and it must disclose that the firm is duly registered under the partnership Act.
4. Any person who submits a tender shall fill up usual printed form stating at what rate he is willing to undertake supply of each data. Tender which propose any alteration in the work/supply specified in the said form of invitation to tender, or time allowed for carrying out work/supply will be liable for rejection.
5. The Member Secretary or his duly authorized assistant will open tenders in the presence of any bidder who may be present at the time and will enter the amount of several tenders in a comparative statement in a suitable form.
6. The officer competent to dispose of the tenders shall have the right of rejecting all or any of the tenders.
7. The time allowed for the supply of work as entered in the tender shall be strictly observed by the bidder and reckoned from the work of which the order to commence supply of work shall throughout the stipulated period of the contract be proceeded with all due diligence (time being deemed to be the essence of contract) on the part of the agency and the agency shall pay as liquidated

- damage an amount equal to two percent or such smaller amount as the Member Secretary, M.P. Pollution Control Board, may decide on the amount of estimated cost of the whole of the data as shown in the estimated cost of the that the supply of data remains un commenced or unfinished after the proper dates. In the event of the contractor failing to comply with this condition shall be liable to pay as liquidated damage an amount equal to one percent or such smaller amount as the Member Secretary may decide on the said estimated cost of the whole of the work for every day that the due quantity of work supply remains incomplete to, provided that the due quantity of liquidated damage to be paid under the provisions of this clause shall not exceed ten percent on the estimated cost of the supply of work as shown in the tender.
8. If the Bidder shall be hindered in the supply of the work so as to necessitate an extension of the time allowed in this tender he shall apply in writing well in advance or immediately after the cause occur to the Member Secretary, M.P. Pollution Control Board who shall if in his opinion (which shall be final) reasonable grounds be shown therefore authorize such extension for a period not exceeding in 15 days. Any further extension shall be subject to the previous sanction of the Chairman.
 9. The bidder shall give notice to the In Charge ,PR Cell ,MPPCB, Bhopal of his intention of making delivery of work and on the work being approved a receipt shall be granted by him to the In Charge ,PR Cell ,MPPCB, Bhopal or his assistant, and no work will be considered for payment until so approved.
 10. On the completion of the delivery of the work the bidder shall be furnished with a certificate by the In Charge ,PR Cell ,MPPCB.
 11. The data shall be of the best description and in strict accordance with the specification and the bidder shall receive payments for such work only as are approved and passed by the Member Secretary/Consignee Officer.
 12. In the event of work being considered by the In Charge ,PR Cell ,MPPCB, Bhopal to be inferior / invalid to that described in the specification the bidder shall on demand in writing forth with made corrections the same at his own charge and cost and in the event of his neglecting to do so within such period as may be named by the In Charge ,PR Cell ,MPPCB, Bhopal that officer may have such rejected work removed at the contractor's risk and expense incurred being liable to be deducted from any sum due or which may become due to the bidder.
 13. Receipts for payment made on account of a supply when executed by a firm must also be signed by several partners except where the contractors are described in their as a firm in which case the receipt must be signed in the name of firm by one of the partners are by some other person having authority to give effectual for the firm.
 14. Under no circumstances whatever shall the contractor be entitled to any compensation from Board on any account.

15. The bidder shall supply the work at its own expense which are required for the due fulfillment of his contract and the work shall remain at his risk till the date for final delivery, unless it shall have been in the mean time removed for use by the In Charge, PR Cell, MPPCB, Bhopal.
16. No work shall be brought to site or delivered on Sunday/holiday without the written permission of the In Charge, PR Cell, MPPCB, Bhopal.
17. The bidder shall not sublet this contract without the written permission of the Member Secretary, M.P. Pollution Control Board. In the event of the bidder subletting his contract without such permission, he shall be considered to have thereby committed a breach of the contract, and shall forfeit his earnest money and shall have no claim, for any compensation for any loss that may occur from the materials he may have collected or engagements entered into.
18. The decision of the Chairman, M.P. Pollution Control Board, Bhopal shall be final, conclusive & binding on all parties to the contract upon all questions relating to the meaning of specification and instructions herein before mentioned and as to qualify of supply of work or as to any way arising out of, or relating to the contract specifications, instruction orders of these conditions or otherwise concerning the supplies whether arising the progress of after the completion or abatement thereof.
19. On the breach of any term of condition of this contract by the bidder, the said Chairman shall be entitled to forfeit the earnest money, security deposit and the balance thereof that may at that time be remaining and to realize and retain the same as damages and compensation for the said breach but without prejudice to the right of the said Board to recover any further sums as damages from any sums due or which may be come due to the contractor by M.P. Pollution Control Board, or otherwise howsoever.
20. For detailed tender document and any amendment (if required) regarding the said tender shall be available on Board's Web site www.mppcb.nic.in and www.govtenders.nic.in.

NOTE: The tenders shall be liable for rejection in breach of any of the special or other general conditions of the tender document and no correspondence in this regard shall be entertained in future

**[Dr. Reeta Kori]
Chief Scientific Officer**

**Tender No. MPPCB/Pur./01/2018-19
(Making of Documentary Film on Narmada River)
Application Form (to be submitted with Envelop "B")**

S.N.	Particulars	Details
1.	Name of the Bidder	
2.	Name of the Firm/Agency/Company	
3.	Complete Address for Communication (Address with pin code, Telephone Numbers, Fax No. and e mails	
4.	(i) Phone / Mobile Number (ii) E Mail id	
5.	Legal Status of Organization. Is it a Registered Firm/ Company? (If a partnership firm, state the: name/s and address/es of your partners. If company, state the names and addresses of Directors, photocopies of the certificates of registration should be attached)	
6.	(i) PAN Number (ii) Service Tax Number/GST No. (iii) Average Financial Turnover of the firm/company during last 3 years	
7.	Brief Description of the Bidder's Activities	
8.	Number of Years experience in Film Making. (Attach work orders of earlier works with other government departments / autonomous bodies/PSU's & others)	
9.	Number of films produced in Science & technology/Environment/Wild life and others	
10.	Has the Agency / it's sister concern / any director ever been blacklisted / defaulter by any Organization?	
11.	Enclosed DD for Tender Cost & Earnest Money (EMD) in Rs.	Rupees..... DD No..... Dated..... Drawn on Bank.....

DECLARATION

- (i) I/We..... (Authorized signatory for the proposer) solemnly affirm that the facts stated above are correct and nothing has been withheld. If any information submitted above, is found to be false or fabricated, I may be liable to be suspended and/or debarred from empanelment.
- (ii) I/We permit MPPCB to inspect my studio facilities & other records to ascertain the above facts.
- (iii) I/We permit MPPCB to cross check the above facts from any other source.
- (iv) I/We or my authorized representative, if required by MPPCB would make presentation before Committee at my own cost.
- (v) Here by I/We declare that I/We shall adhere to the terms and conditions mentioned in tender document.

Signature with stamp:.....

Full Name:.....

Date:.....

Tender No. MPPCB/Pur./01/2018-19
(Making of Documentary Film on Narmada River)
PRICE SCHEDULE FOR WORK (To be submitted with Envelop "C")

Sl. No.	Name of Work as per Tender Document	Price in Rupees	GST or any other Tax/duty	Price including all taxes up to final submission

Note: In case of discrepancy between unit and total price, the unit price shall prevail.

Signature of the Bidder
Name
Business Address
.....

Place:

Date:

CHECK LIST

**Tender No. MPPCB/Pur./01/2018-19
(Facilities/Services Required for Making a Documentary Film of River Narmada)**

ENVELOP "A"	Demand Draft of Tender cost & Earnest Money (EMD)
ENVELOP "B"	Annexure-1 and Qualification Requirements as shown in the tender document along with relevant qualification documents (Part-III) such as copy of PAN Number, Service Tax Number/GST No., Average Financial Turnover of the firm/company during last 3 years, copies of work orders of earlier works of similar nature with government departments / autonomous bodies/PSU's & others, CV's of technical staff, infrastructure facilities available, undertaking regarding not being blacklisted in any Government /other organization or any other details (if any).
ENVELOP "C"	Financial Bid as per annexure-2 shown in the document along, Copies of at least two recent supply orders of the similar nature indicating detailed price schedule in order to examine reasonability of the quoted rates in the present bid.